

**UpFront Survivors – Leeds  
Venue Visual Guide Document**

**Dates:** Wednesday 20th to Sunday 24th of March 2024.  
Various times.

**Venue address:**  
East Street Arts, St Mary's Ln, Leeds LS9 7EH  
*What3Words: ///bliss.that.silk*

---

Hello, and welcome to our Pop-up Space hosted at East Street Arts!

Below are some visuals to help you find East Street Arts, and the different facilities/rooms we will be using during the week.

Any questions or queries before the events, please send a message to Cheïma Tuysuzian Bouajila (Event Manager) at [cheima.bouajila@gmail.com](mailto:cheima.bouajila@gmail.com)

We look forward to being with you soon.

In solidarity,

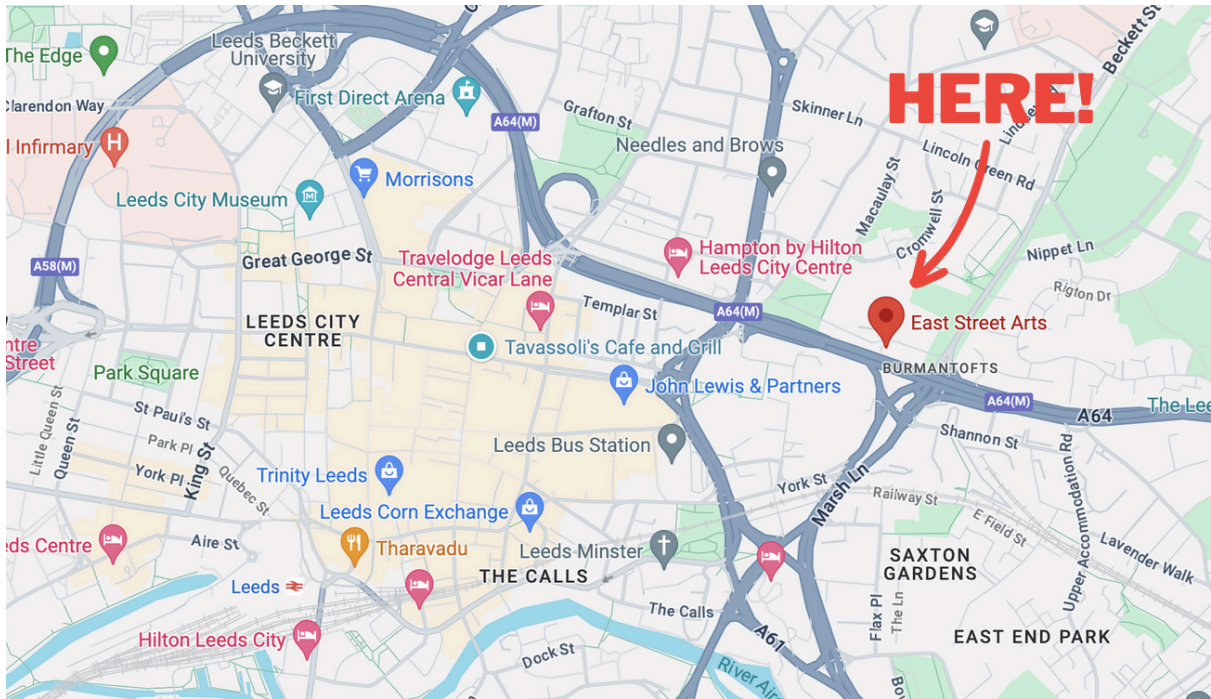
Viv Gordon Team

## 1. East Street Arts – general information

East Street Arts is an artist development charity based in-between Mabgate, Burmantofts and Lincoln Green Areas. Their main space is accessible both by foot, car, taxi, and public transportation. You will be coming either from the bottom of St Mary's Street or the top of Rider Street.

### Access notes:

- walking up from St Mary's Street is on an incline;
- the main road by East Street Arts (York Road / A64) is a busy road and is the main route to the hospital, so there may be sirens if you are walking this route.



East Street Arts is composed of three buildings: Patrick Studios (the main building with their office space), Convention House which is directly opposite the entrance of Patrick Studios, and the Art Hostel for payable on-site hostel accommodation.

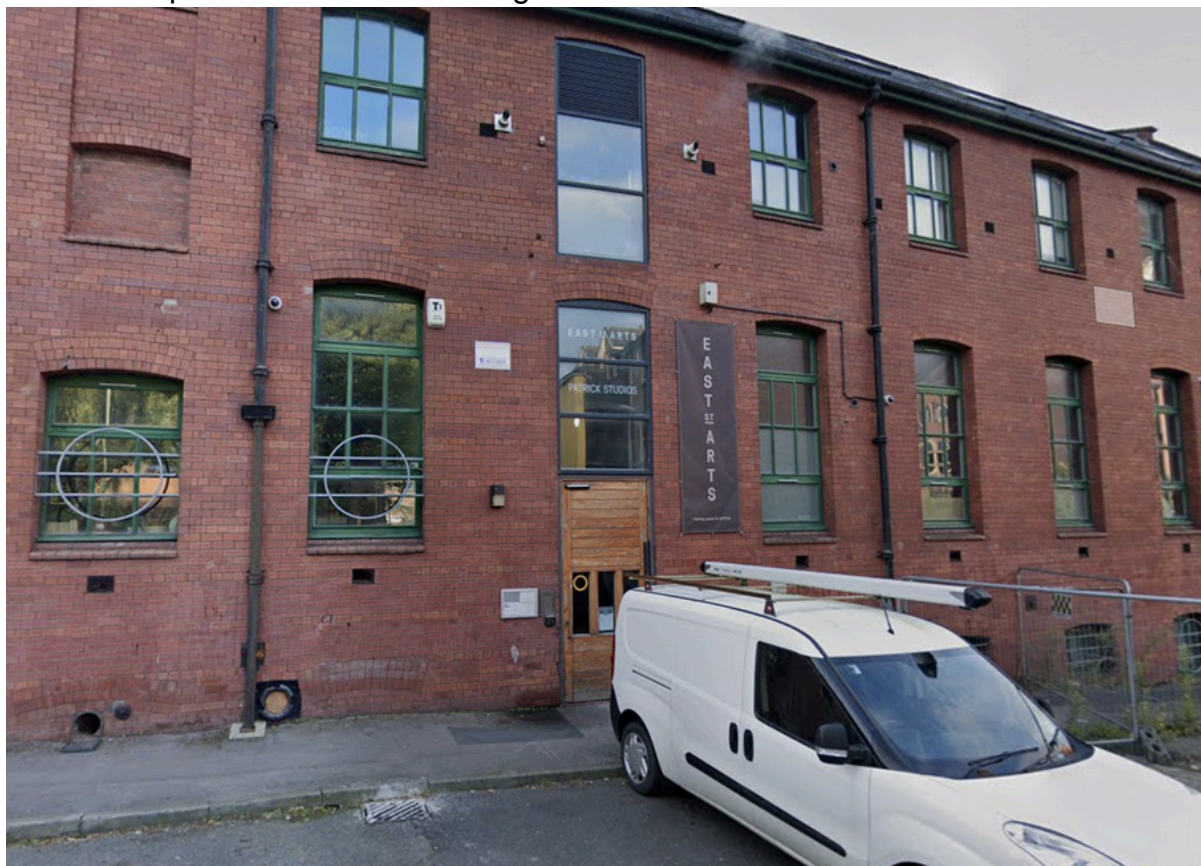
During the week, we will be using both Patrick Studios and Convention House for our events. All evening events and the ABC exhibition take place in Patrick Studios, and the workshops take place across both Convention House and Patrick Studios.

## 2. Patrick Studio

When you arrive at East Street Arts, the main door has a sign that reads “**PATRICK STUDIO**” on top of the main front door.

In Patrick Studio, we will be holding the launch event (Wednesday 20th of March), live performances (Friday 22nd and Saturday 23th of March), the exhibition and some workshops.

Street view photo of the front building of East Street Arts / Patrick Studio:



For the events and workshops we will have a member of our team or volunteer at the door to welcome you to the building. If you have signed up for an event they will sign you in on the event attendance list; if you haven't signed up in advance and there is space they will take your name to sign you in - this is a fire safety measure for the venue.

From the entrance, Patrick Studios is located on the 1st floor.

You either take the lift, or 1 flight of stairs.

### **Lift Access**

The lift is a large capacity, suitable for electric wheelchairs and mobility scooters. The weight capacity of the lift is 1000kg (approx 13 people). The lift door width is **tbc**

The Lift has doors on both sides, so when you reach the 1st Floor for Patrick Studios, you exit out of the door opposite to the side you entered from.

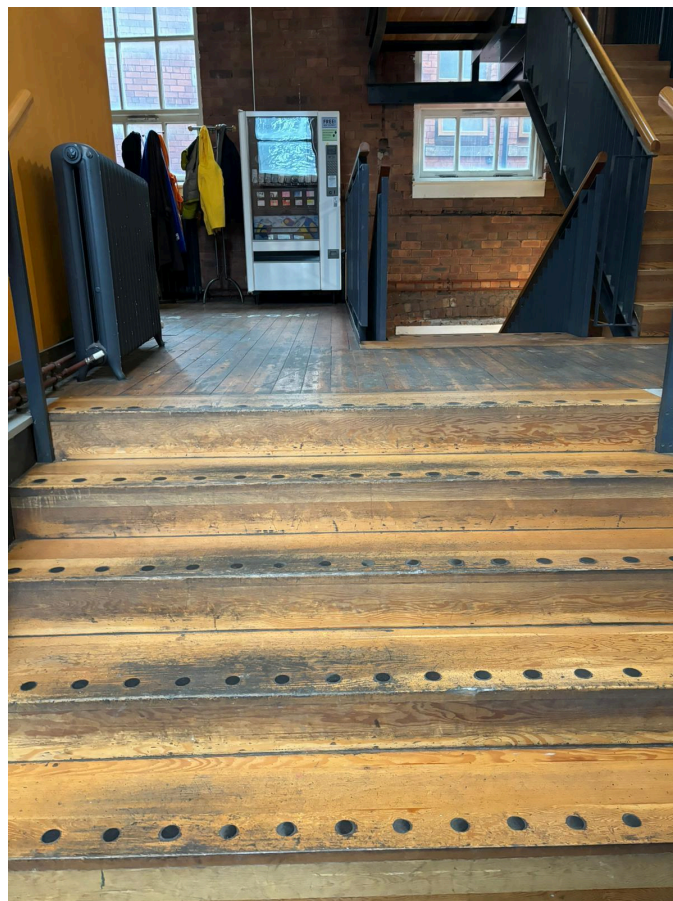


Photo of the Lift, with doors open:



**Alternatively, there is step access to the 1st Floor for Patrick Studios.**

From the entrance to the main event space, there are approx 33 wooden steps. The staircase is wide, and has handrails on both sides. Photo of the entrance steps:





Video showing the route from the main entrance to the upstairs space, and the accessible toilet on this floor:

[https://drive.google.com/file/d/1pey\\_f2rEQixNDNyU6fwrTSG8DCChipHm/view?usp=sharing](https://drive.google.com/file/d/1pey_f2rEQixNDNyU6fwrTSG8DCChipHm/view?usp=sharing)

Image of Patrick Studio event space - please note that the room will look different when you arrive as there will be a stage, exhibition posters, etc.



### **Toilet Facilities at Patrick Studios**

There are accessible toilets on every floor. On the ground floor, there is also an accessible shower in the toilets. These facilities are also used by staff and artists who have studios within the buildings.

### **Fire exit routes & Refuge Point**

From the event space, there are two exit routes. The first one is following the same staircase used to enter the building, if safe to do so, and you are able to use the steps.

The second exit route is leaving Patrick Studio and going through the artist studio corridor; here there is a refuge area with an intercom if the steps are an access barrier for you.

This video shows the second exit route with refuge point:

[https://drive.google.com/file/d/14NbJnlU0iPxrf\\_JvQ7qBf9buUoWy6SWQ/view?usp=sharing](https://drive.google.com/file/d/14NbJnlU0iPxrf_JvQ7qBf9buUoWy6SWQ/view?usp=sharing)

In the unlikely event of a fire, please, follow the instructions of either Viv Gordon Company team or the East Street Arts team.

### 3. Convention House

Convention House is the building directly opposite the front door to East Street Arts / Patrick Studios. We have booked out the whole ground floor of this building for the pop-up event week, as well as a 2nd workshop room on the 1st floor.

There are artists who access their studios on the 2nd floor, which we won't have public access to. They access their studios via the main entrance and the stairs/lift area, and have a fob to access the 2nd floor and studios.

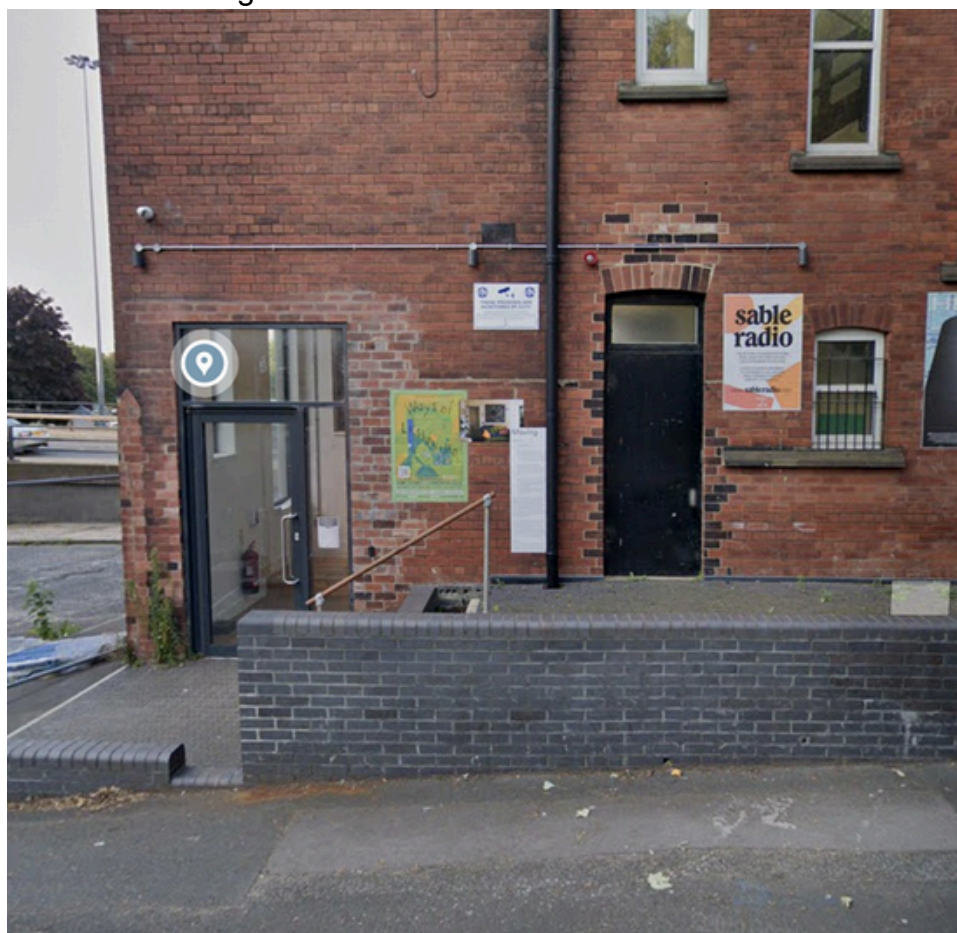
In this building we will host some of the workshops, and also have a Prayer Room available here. There is also a kitchen area where you can help yourself to hot and cold drinks, and snacks.

#### **Prayer Room Access**

You will need to ask a member of the Viv Gordon Company team to give access to the room that we have allocated as the prayer room, as it is accessed with a fob to ensure people using the space aren't disturbed. All members of the team, including wellbeing staff, will have a fob to be able to give access.

It is located on the 1st Floor of Convention House.

Image of the front building of Convention House.



Video showing the outside of Convention House and how to enter the building:  
<https://drive.google.com/file/d/17Mk5KnblubJt3CqBy7N295XubHDI4qyY/view?usp=sharing>

For the events and workshops we will have a member of our team or volunteer at the door to welcome you to the building. If you have signed up for an event they will sign you in on the event attendance list; if you haven't signed up in advance and there is space they will take your name to sign you in - this is a fire safety measure for the venue.

After entering the building and signing in, there is a small flight of 4 wooden stairs. The stairs are wide, with handrails. There is also a stair lift, suitable for wheelchairs including electric wheelchairs, with a weight capacity of 410 kg (approx 5 people).

Photo of the stair lift control panel:



Video showing access to the various event spaces and step-free fire exit:  
<https://drive.google.com/file/d/1sJtqDoUh5CHaRaqc1mg3l-A6YmOj2wKG/view?usp=sharing>

Video showing the first workshop room on the ground floor of Convention House, which is access by the main corridor and also has a door that links to the kitchen, which will be closed when the workshop is taking place:  
<https://drive.google.com/file/d/1DyYqs1D0r3Gu8qggDfuKE83VRaCjlvb7/view?usp=sharing>



[haring](#) Please note that the room was being used for a workshop while this video was taken.

Video showing the small office space next to the workshop room, available for Viv Gordon Company team & workshop leaders:

[https://drive.google.com/file/d/1gfgTqe7LfhEkGMaw4d\\_LMGR8WSYanyqi/view?usp=sharing](https://drive.google.com/file/d/1gfgTqe7LfhEkGMaw4d_LMGR8WSYanyqi/view?usp=sharing)

## Facilities at Convention House

The building is equipped with an accessible lift that supports 5 people OR 410kg. It is regularly checked-in by a professional team. There is one accessible toilet on the ground floor.

There is also a fully equipped kitchen with: a microwave, small fridge, cutlery, plates and cups/mugs. Viv Gordon Company will stock this with tea/coffee supplies and snacks (fruit, biscuits) that you are welcome to help yourself to when we are using the building for workshops. Access to the kitchen outside this time is limited to Viv Gordon Company team and workshop leaders.

## Fire exit routes

From the event space, there are two exit routes. The first one is following the same way you took to get in if safe to do so. The second one is right in the kitchen and provides a step-free route.

## 4. Nearby green space

There is one green space near East Street Arts, a short distance from East Street Arts down St Mary's Street, called St Mary's Park.

